

HOLLAND

CONSTRUCTION®

PO Box 516 • 751 Frederick St • Hanover PA 17331
 Phone 717-632-5300 • Fax 717-632-6695

Employment Application

APPLICANT INFORMATION					
Last Name		First		M.I.	Date
Street Address				Apt/Unit #	
City		State		ZIP	
Phone		E-mail Address			
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	
		YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever been convicted of a felony?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain	
Are you 18 years of age or older?		YES <input type="checkbox"/>	NO <input type="checkbox"/>		
EMPLOYMENT					
Date Available		Position Applying for		Desired Salary	
Have you ever worked for this company?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?	
Are you available to work nightwork?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	How were you referred to our organization?	
Do you have any relatives who are employed by this organization?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, please list?	
Are you willing to submit to pre-employment drug testing?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you able to lift at least 50 pounds?	
		YES <input type="checkbox"/>	NO <input type="checkbox"/>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
EDUCATION					
High School			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other			Address		
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

Holland Construction is an Equal Opportunity Employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, Religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status.

REFERENCES – Please list three (3) “Professional” references.

Full Name	Years Known	Phone
Company/Title	Address	
Full Name	Years Known	Phone
Company/Title	Address	
Full Name	Years Known	Phone
Company/Title	Address	

EMPLOYMENT RECORD - Please list current employment first.

Company	Supervisor	Phone
Address	Starting Salary \$	Ending Salary \$
Job Title	Responsibilities	
From	To	Reason for Leaving
May we contact your current supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>		

Company	Supervisor	Phone
Address	Starting Salary \$	Ending Salary \$
Job Title	Responsibilities	
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>		

Company	Supervisor	Phone
Address	Starting Salary \$	Ending Salary \$
Job Title	Responsibilities	
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>		

DISCLAIMER AND SIGNATURE

I understand that the employer follows an "employment at will" policy, in that I or the employer may terminate my employment at any time, or for any reason consistent with applicable state or federal law; this "employment at will" policy cannot be changed verbally or in writing, unless the change is specifically authorized in writing by the chief operating officer of this organization. I understand that this application is not a contract of employment. I understand that federal laws prohibit the employment of unauthorized aliens; all persons hired must submit satisfactory proof of employment authorization and identity; failure to submit such proof will result in denial of employment.

I understand that the employer will thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. ***I authorize all individuals, schools, and firms named therein, except my current employer if so noted, to provide any information requested about me, and I release them from all liability for damage in providing this information. Initial: _____***

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature	Date*
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*This application will be kept active for a period of one year; after that time, you must submit a new application.